MACOMB COUNTY, MICHIGAN

GENERAL FUND

PROBATE COURT-WILLS & ESTATES

101

14801

2

DEPARTMENT PURPOSE:

To provide jurisdiction over the administration of estates for both the deceased and mentally ill.

DEPARTMENT FUNCTIONS:

The Probate Court-Wills & Estates Division serves in many capacities of estates and the mentally disabled, including the following functions:

- administration of estates of all deceased persons; administration of all trusts;
- appointment of guardians and conservators for minors and legally incapacitated persons;
- name changes; certain condemnation proceedings:
- commitment proceedings for mentally ill persons; guardianships for developmentally disabled persons;
- has the responsibility to seek reimbursement from said defendants for fees expended on their behalf.

This Court also has jurisdiction for the issuance of secret marriage licenses.

DEPARTMENT POSITION CLASSIFICATIONS	2006 RANGE		AMENDED 2006 BUDGET	2007 BUDGET
Probate Court Judge		\$139,919 (1)	1	1
Probate Court Administrator/Register	71,493	89,366	1	1
Chief Attorney/Deputy Probate Register -	,	,	Ì	•
Wills & Estates Division	63,783	79,729	1	1
Attorney/Deputy Probate Register	61,903	77,378	2	2
Guardianship Supervisor	48,044	60,055	1	1
Court Reporter		56,855	1	1
Guardianship Investigator	37,673	55,930	1	1
Court Analyst	43,199	53,999	2	2
Administrative Secretary	38,183	47,729	1	1
Judicial Secretary	38,183	47,729	1	. 1
Chief Deputy Register	38,173	47,716	1	1
Data Maintenance Supervisor	35,265	44,081	1	1
Assistant Chief Deputy Register	32,385	40,481	1	1
First Deputy Register	30,998	38,747	1	1
Paralegal	30,181	37,726	1	1
Second Deputy Register	29,402	36,753	1	1
Mediation Clerk IV	30,084	35,393	1	1
Data Maintenance Clerk	29,370	34,553	3	3
Court Officer/Conveyor/Process Server	29,015	34,136	1	1
Account Clerk III	29,804	34,062	1	1
Cashier	29,804	34,062	1	1
Typist Clerk I/II	25,674	30,336	6	6
Typist Clerk I/II (PT)	11.26	14.91 /hr	0.5	0.5
TOTAL			31.5	31.5

⁽¹⁾ The Probate Judge receives an annual salary of \$139,919., which is 85% of the Supreme Court Justice Salary, as authorized by the Board of Commissioners. The County receives as revenue \$94,195. state pay and \$45,724. standardization payment.

MACOMB COUNTY, MICHIGAN

2007 BUDGET SUMMARY

FUND 101 - GENERAL FUND

ORG 14801 - PROBATE COURT-WILLS & ESTATES DIVISION

TOTAL PERSONNEL EXPENSES 2,139,586 2,417,727 2,336,561 2,569,259	ACCOUNT NAME	FUND 101 2005 ACTUAL	2006 CURRENT BUDGET	ACTUAL YTD 12/29/06	2007 BUDGET ADOPTED
TRANSCRIPTS	TOTAL PERSONNEL EXPENSES	2,139,586	2,417,727	2,336,561	2,569,259
NON-SALARY COMPENSATION 351 250 0 250 DATA PROCESSING SUPPLIES 0 0 0 0 0 950 OFFICE SUPPLIES 6,208 6,800 6,298 6,800 MICRO-FILM SUPPLIES 306 146 145 750 BOOKS & PUBLICATIONS 11,980 16,286 14,408 10,750 POSTAGE & DELIVERY 13,154 14,300 12,708 14,300 UNIFORMS-PURCHASED 0 0 0 0 250 OUTSIDE COURT REPORTERS 4,992 3,488 3,452 6,700 EXPERT WITNESS FEES 3,122 7,500 4,450 4,500 EXPERT WITNESS FEES 3,122 7,500 4,450 4,500 EXPERT WITNESS FEES 3,122 7,500 4,450 4,500 DEFENSE ATTORNEY 108,359 111,500 83,188 115,000 MI-BAR DUES REIMBURSEMENT 3,195 3,015 1,575 3,195 UNIFORM CLEANING ALLOW 36 450 30 450 MEMBERSHIP DUES 740 810 560 810 CERTIFICATION EXPENSE 0 30 0 0 30 UCAL TRAVEL 7,507 10,065 8,938 9,020 TRAVEL EXPENSE 730 900 562 900 CONFERENCE & SEMINAR EXP 1,054 5,000 1,676 0 0 PRINT & BINDING 9,185 12,935 4,806 13,400 EQUIPMENT REPAIR & MAINT 8,439 8,376 8,032 8,750 REFUNDS 0 750 0 750 CS-DATA PROCESSING 40,929 0 0 0 0 0 CS-DATA PROCESSING 40,929 1 0 0 0 0 CS-DATA PROCESSING 40,929 23,197 21,264 21,738 EQUIPMENT RENTAL 2,710 2,711 2,033 2,711 MIS-COMPUTER MAINTENANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066				0	150
DATA PROCESSING SUPPLIES 0 0 0 0 0 950 OFFICE SUPPLIES 6,208 6,800 6,298 6,800 MICRO-FILM SUPPLIES 306 146 145 750 BOOKS & PUBLICATIONS 11,980 16,286 14,408 10,750 POSTAGE & DELIVERY 13,154 14,300 12,708 14,300 UNIFORMS-PURCHASED 0 0 0 0 250 OUTSIDE COURT REPORTERS 4,992 3,468 3,452 6,700 EXPERT WITNESS FEES 3,122 7,500 4,450 4,500 DEFENSE ATTORNEY 108,359 111,500 83,188 115,000 USISTING JUDGES 30,236 25,000 15,779 25,000 MI-BAR DUES REIMBURSEMENT 3,195 3,015 1,575 3,195 UNIFORM CLEANING ALLOW 36 450 30 450 MEMBERSHIP DUES 740 810 560 810 CERTIFICATION EXPENSE 0 30 0 30 0 30 LOCAL TRAVEL 7,507 10,065 8,938 9,020 CONFERENCE 3,500 1,676 0 0 TRAVEL EXPENSE 730 900 562 900 CONFERENCE & SEMINAR EXP 1,054 5,000 1,676 0 0 PRINT & BINDING 9,185 12,935 4,806 13,400 CS-DATA PROCESSING 40,929 0 0 0 0 CS-DATA PROCESSING 40,929 0 0 0 0 CS-INTERPETING EXPENSE 0 280 0 750 MISCELLANEOUS 1,751 227,685 166,609 222,685 INSURANCE 11,512 13,557 10,168 16,206 TELEPHONE 20,429 23,197 21,264 21,738 EQUIPMENT REPAIR & MAINT 2,710 2,711 2,033 2,711 MIS-COMPUTER MAINTENNANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066	TRANSCRIPTS	201	100	0	100
OFFICE SUPPLIES 6,208 6,800 6,298 6,800 MICRO-FILM SUPPLIES 306 146 145 750 BOOKS & PUBLICATIONS 11,980 16,286 14,408 10,750 POSTAGE & DELIVERY 13,154 14,300 12,708 14,300 UNIFORMS-PURCHASED 0 0 0 250 OUTSIDE COURT REPORTERS 4,992 3,468 3,452 6,700 EXPERT WITNESS FEES 3,122 7,500 4,450 4,500 DEFENSE ATTORNEY 108,359 111,500 83,188 115,000 VISITING JUDGES 30,236 25,000 15,779 25,000 MI-BAR DUES REIMBURSEMENT 3,195 3,015 1,575 3,195 UNIFORM CLEANING ALLOW 36 450 30 450 MEMBERSHIP DUES 740 810 560 810 CCRTIFICATION EXPENSE 0 30 0 30 LOCAL TRAVEL 7,507 10,065 8,938 9,020	NON-SALARY COMPENSATION	351	250	0	250
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MEMBERSHIP DUES 740 810 560 810 CERTIFICATION EXPENSE 0 30 0 30 LOCAL TRAVEL 7,507 10,065 8,938 9,020 TRAVEL EXPENSE 730 900 562 900 CONFERENCE & SEMINAR EXP 1,054 5,000 1,676 0 PRINT & BINDING 9,185 12,935 4,806 13,400 EQUIPMENT REPAIR & MAINT 8,439 8,376 8,032 8,750 REFUNDS 0 750 0 750 MISCELLANEOUS 0 74 0 100 CS-DATA PROCESSING 40,929 0 0 0 CS-INTERPETING EXPENSE 0 280 0 280 TOTAL OPERATING EXPENSES 250,171 227,685 166,609 222,685 INSURANCE 11,512 13,557 10,168 16,206 TELEPHONE 20,429 23,197 21,264 21,738 EQUIPMENT RENTAL 2,710		•	•	•	-
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TRAVEL EXPENSE 730 900 562 900 CONFERENCE & SEMINAR EXP 1,054 5,000 1,676 0 PRINT & BINDING 9,185 12,935 4,806 13,400 EQUIPMENT REPAIR & MAINT 8,439 8,376 8,032 8,750 REFUNDS 0 750 0 750 MISCELLANEOUS 0 74 0 100 CS-DATA PROCESSING 40,929 0 0 0 CS-INTERPETING EXPENSE 0 280 0 280 TOTAL OPERATING EXPENSES 250,171 227,685 166,609 222,685 INSURANCE 11,512 13,557 10,168 16,206 TELEPHONE 20,429 23,197 21,264 21,738 EQUIPMENT RENTAL 2,710 2,711 2,033 2,711 MIS-COMPUTER MAINTENANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERN	CERTIFICATION EXPENSE	0	30		
TRAVEL EXPENSE 730 900 562 900 CONFERENCE & SEMINAR EXP 1,054 5,000 1,676 0 PRINT & BINDING 9,185 12,935 4,806 13,400 EQUIPMENT REPAIR & MAINT 8,439 8,376 8,032 8,750 REFUNDS 0 750 0 750 MISCELLANEOUS 0 74 0 100 CS-DATA PROCESSING 40,929 0 0 0 0 CS-INTERPETING EXPENSE 0 280 0 280 TOTAL OPERATING EXPENSES 250,171 227,685 166,609 222,685 INSURANCE 11,512 13,557 10,168 16,206 TELEPHONE 20,429 23,197 21,264 21,738 EQUIPMENT RENTAL 2,710 2,711 2,033 2,711 MIS-COMPUTER MAINTENANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066	LOCAL TRAVEL	7,507	10,065	8,938	9,020
PRINT & BINDING 9,185 12,935 4,806 13,400 EQUIPMENT REPAIR & MAINT 8,439 8,376 8,032 8,750 REFUNDS 0 750 0 750 MISCELLANEOUS 0 74 0 100 CS-DATA PROCESSING 40,929 0 0 0 CS-INTERPETING EXPENSE 0 280 0 280 TOTAL OPERATING EXPENSES 250,171 227,685 166,609 222,685 INSURANCE 11,512 13,557 10,168 16,206 TELEPHONE 20,429 23,197 21,264 21,738 EQUIPMENT RENTAL 2,710 2,711 2,033 2,711 MIS-COMPUTER MAINTENANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066	TRAVEL EXPENSE	730	900	562	•
EQUIPMENT REPAIR & MAINT 8,439 8,376 8,032 8,750 REFUNDS 0 750 0 750 MISCELLANEOUS 0 74 0 100 CS-DATA PROCESSING 40,929 0 0 0 CS-INTERPETING EXPENSE 0 280 0 280 TOTAL OPERATING EXPENSES 250,171 227,685 166,609 222,685 INSURANCE 11,512 13,557 10,168 16,206 TELEPHONE 20,429 23,197 21,264 21,738 EQUIPMENT RENTAL 2,710 2,711 2,033 2,711 MIS-COMPUTER MAINTENANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066	CONFERENCE & SEMINAR EXP	1,054	5,000	1,676	0
REFUNDS 0 750 0 750 MISCELLANEOUS 0 74 0 100 CS-DATA PROCESSING 40,929 0 0 0 CS-INTERPETING EXPENSE 0 280 0 280 TOTAL OPERATING EXPENSES 250,171 227,685 166,609 222,685 INSURANCE 11,512 13,557 10,168 16,206 TELEPHONE 20,429 23,197 21,264 21,738 EQUIPMENT RENTAL 2,710 2,711 2,033 2,711 MIS-COMPUTER MAINTENANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066		9,185	12,935	4,806	13,400
MISCELLANEOUS 0 74 0 100 CS-DATA PROCESSING 40,929 0 0 0 CS-INTERPETING EXPENSE 0 280 0 280 TOTAL OPERATING EXPENSES 250,171 227,685 166,609 222,685 INSURANCE 11,512 13,557 10,168 16,206 TELEPHONE 20,429 23,197 21,264 21,738 EQUIPMENT RENTAL 2,710 2,711 2,033 2,711 MIS-COMPUTER MAINTENANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066		8,439	8,376	8,032	8,750
CS-DATA PROCESSING 40,929 0 0 0 0 CS-INTERPETING EXPENSE 0 280 0 280 TOTAL OPERATING EXPENSES 250,171 227,685 166,609 222,685 INSURANCE 11,512 13,557 10,168 16,206 TELEPHONE 20,429 23,197 21,264 21,738 EQUIPMENT RENTAL 2,710 2,711 2,033 2,711 MIS-COMPUTER MAINTENANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066				0	
CS-INTERPETING EXPENSE 0 280 0 280 TOTAL OPERATING EXPENSES 250,171 227,685 166,609 222,685 INSURANCE 11,512 13,557 10,168 16,206 TELEPHONE 20,429 23,197 21,264 21,738 EQUIPMENT RENTAL 2,710 2,711 2,033 2,711 MIS-COMPUTER MAINTENANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066				0	100
TOTAL OPERATING EXPENSES 250,171 227,685 166,609 222,685 INSURANCE 11,512 13,557 10,168 16,206 TELEPHONE 20,429 23,197 21,264 21,738 EQUIPMENT RENTAL 2,710 2,711 2,033 2,711 MIS-COMPUTER MAINTENANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066		•		-	
INSURANCE 11,512 13,557 10,168 16,206 TELEPHONE 20,429 23,197 21,264 21,738 EQUIPMENT RENTAL 2,710 2,711 2,033 2,711 MIS-COMPUTER MAINTENANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066	CS-INTERPETING EXPENSE	0	280	0	280
TELEPHONE 20,429 23,197 21,264 21,738 EQUIPMENT RENTAL 2,710 2,711 2,033 2,711 MIS-COMPUTER MAINTENANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066	TOTAL OPERATING EXPENSES	250,171	227,685	166,609	222,685
TELEPHONE 20,429 23,197 21,264 21,738 EQUIPMENT RENTAL 2,710 2,711 2,033 2,711 MIS-COMPUTER MAINTENANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066	INSURANCE	11,512	13,557	10.168	16.206
EQUIPMENT RENTAL 2,710 2,711 2,033 2,711 MIS-COMPUTER MAINTENANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066	TELEPHONE		23,197	·	
MIS-COMPUTER MAINTENANCE 3,617 3,091 2,833 2,912 MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066	EQUIPMENT RENTAL		•		
MIS-DATA CENTER SERVICES 32,512 38,675 35,451 36,499 TOTAL INTERNAL SVCS COSTS 70,780 81,231 71,749 80,066			3,091		•
	MIS-DATA CENTER SERVICES	32,512	38,675	·	
TOTAL ORGANIZATION 2,460,889 2,726,893 2,574,919 2,872,260	TOTAL INTERNAL SVCS COSTS	70,780	81,231	71,749	80,066
	TOTAL ORGANIZATION	2,460,889	2,726,893	2,574,919	2,872,260